

Facility - Amendment

Description

This service allows the company to amend the type, duration and other aspects of the lease agreement and receive an amended lease agreement.



Process



Timeline

▫ 3 Business Days

Fees

▫ AED 2,100

Documents Required

- Current Lease Agreement
- Utility Clearance Letter (if applicable)
- Office closure/termination letter
- Original stamped Board of Resolution
- Handover facility/office keys

Elements that can be changed on the amendment process

- Registered address
- Email address
- Fees
- Deposit