

Establishment Card - Amendment



Description

This service allows the company to amend the details on an Establishment Card that is issued by the Immigration Authority.



SPC | Free Zone

WHERE MORE IS POSSIBLE



Process



Timeline

▣ 3 Business Days



Documents Required

▣ Valid Passport copy of shareholders



Documents Specifications

Passport

- ▣ Coloured and clear full page Passport copy
- ▣ Passport should be valid for a minimum of 6 months
- ▣ Amendment/Modification page should be included (if applicable)
- ▣ Additional remarks for below nationalities:
 - ▣ India – First and last page copy
 - ▣ Pakistan – First and second page copy
 - ▣ Sri Lanka – First and fourth page copy
 - ▣ US – Special comment page copy
 - ▣ Nepal – First and last page copy



Fees

▣ AED 500